

IATSE Local 31 Stagehand Basics

Be Early: If you Have ANY questions ask the Job Steward or Call Steward

Personal Care

Remember you need to take care of yourself, What we do is dangerous and taxing. Bring snacks and water if you are someone that needs it. We do take a 15 minute break every 2 - 2.5 hours, If you're going to be decorating bring a lunch for your 30 minute break. Other contracts are an Hour for lunch Plan Accordingly.

What - To - Wear

Decorating:

- Shoes- Comfortable for Walking/Kicking Carpet (Don't wear steel toes)
- Pants- Comfortable for Warmer Environments, Knee Length Shorts when permitted by the employer. (No Shorts for Opening Day/Hotel work)
- Shirt- T-shirt/Jacket/Sweatshirt (All shirts must cover the shoulders)

Concerts & Load Ins & Load Outs (Setup/Teardown)

- Hard Hats must be worn when rigging is taking place overhead. (At Starlight & the Sprint Center - If you do not have your own, one will be provided)
- Gloves are recommended.
- Shoes- Comfortable for Walking - Steel Toes Recommended
- Pants- Comfortable for Warmer Environments/Knee Length Shorts, Cargo Pants, Jeans
- Shirt- T-shirt/Jacket/Sweatshirt (On Load Outs at Sprint you will often be given a T-Shirt to wear, so plan accordingly)

Show Blacks

- Shoes- Black/Dark/Comfortable
- Pants- Black Long Black Pants
- Shirt- Black Long Sleeved Black shirt

Dress Blacks

- Shoes- Black/Dark/Comfortable- NOT Tennis Shoes
- Pants- Black Long Black Pants - No ROUGH Cargo
- Shirt- Black Button Up *Potential Suit Jacket*

AV (PSAV and Breakout Rooms)

- Shoes- Black/Dark/Comfortable-
- Pants- Black Long Black Pants - No ROUGH Cargo
- Shirt- Black Polo or Button Up

A Who's Who

Production Manager: Usually the Client- A Person that is in charge of the overall information and plan. They work usually with the end game client in ballrooms and the such. They will work with the Steward to make sure everything can be executed to the best of everyones ability, safely and efficiently

Steward: Person who takes care of the timesheet being turned into the office, Often times is leading the crew and interfacing with the client to make sure breaks/meals/Tasks are all completed in a timely manner. This person will also help intervene in stressful situations, diffuse things before they get heated. Report all accidents, unsafe actions, conditions and maintenance needs to the job Steward.

Heads: People who are in charge of each Department, this varies by location between Local Members and Client/Production company Crew. Lighting, Audio, Video (L1, A1, V1), Rigging, Carp

Crew: Carpenters: those who deal with scenery, both free- standing and hanging.

Electricians: those who deal with lighting and other electrically operated equipment.

Sound/Audio: crew members dealing with audio equipment.

Video: Crew dealing with Video Equipment

Pusher: those who receive equipment from the truck and deliver it to the deck (and vice versa during load- out).

Loaders: Crew who stay on the trucks and area around to stack and push things on/off trucks. Take Gear from them at the door of the truck.

Safety Notes:

"Heads Up" or "Heads" - This means there is something falling from above. Many times there will be a location shouted with this to warn workers below of a falling object. Many times there are people working above you in either a grid, loading floor, or beams. Be aware of your surroundings.

Working At Height - Harnesses shall be worn when working on mobile work platforms AKA - Lifts, Scissor, Boom , Single Man. If you do not know how to run any of this "at height" equipment. Do not do so. ***DO NOT use a Forklift as a ladder or Lift***

Required Tools:

Adjustable Wrench, Utility Knife, Pliers, Screwdriver (Flathead and Phillips), Tape Measure, Staple Gun (JT-21/Employer will Provide Staples)

Basic Knots:

There are many apps and websites where you can learn these.

Clove-Hitch, Bowline, Square Knot, Half-Hitch

Do:

Be on time and Ready to Work with Tools

Be courteous and kind

Listen to your Crew and fellow Stagehands

Be Proactive and ask "What's Next"

Anticipate your coworkers needs

Keep Alert! Do not Get Smashed!

Work together

Lift With Your LEGS

Ask QUESTIONS

Do NOT:

Play on your phone

Stand with your hands in your pockets

Go wandering off

Assume you have the only right answer

Play With the Hanging Ropes

Smoke or vape in the venues

STAY ALERT!!! There are many ways to be injured; crates moving, truss swinging, chain falling, electrical malfunctions, etc. Be especially aware of your fingers when pushing cases.

Stage Directions

